



No. 3678 /dt. 16/08/18

VT- I - 03/2018

Order

The Principals of the Nodal centres are hereby directed to deposit the sealed OMR based Answer Book packets, Mark Foils of practical jobs along with the relevant documents/materials(Xerox Copy of the descriptive roll of the trainees, OMR,E.D.&Practical mark foil packetsetc. along with recording of practical & theory exam. activities in CD form received from the ITCs/TTCs) of AITT July/August 2018 in the Council through Institution Vehicle from 17.08.2018 to 18.08.2018 positively as per the format prescribed below.

1. The Principal of the Nodal Centres shall confirm that each ITI of his allotted district has deposited one set of sealed practical mark foils clearly mentioning name of the Examination, Name of the ITC, NCVT MIS code, Semester, Trade and no. of trainees appeared the Examination on each cover.

2. The Nodal Centre shall be submitted the practical mark foils along with the report in following format.

Name of the Nodal Centre				No. of ITIs		
Sl.No.	District	Name of the ITC	NCVT MIS Code	Semester	Trade	No. of Trainees

3. The Nodal Centre shall report for OMR based answer books in the following format.

Sl. No.	District	Name of the TTC	Semester	Date of Exam.	Paper	No. of Ans. Book Pkts.	No. of Ans. Books in each Pkt.

4. The Nodal Centreshall report for E.D. Sheets in the following format.

Sl. No.	District	Name of the TTC	Name of the ITC	Semester	Date of Exam.	Trade	No. of E.D. Sheets



The expenditure on fuel will be borne by the Council as per actual after submission of certified bills in original along with copy of the log book duly attested by the Principal concerned.

Yours faithfully,

B. B. Naik
16/8/18
Controller of Examinations.

Memo No. *3679* /Dt. *16/8/18*

Copy to Sri P.K.Naik S.O. for information and necessary action. He will make necessary arrangements to receive the mark foils from the Nodal Centres with proper records.

Controller of Examinations.

Memo No. *3680* /Dt. *16/8/18*

Copy to S.O. Accounts for information and necessary action.

B. B. Naik
16/8/18
Controller of Examinations.