

**STATE COUNCIL FOR TECHNICAL EDUCATION AND VOCATIONAL TRAINING, ODISHA
UNIT-VIII, NEAR RAJ BHAWAN, BHUBANESWAR-751 012**

No. 740 / Dt. 3/2/2018

To

The Principals of all Govt. & Private ITIs/
Centre Superintendents of all TTCs of AITT Jan 2018.

Sub: Uploading of Form Fill-up data (Roll List) of 1st Semester for exam. purpose.

Sir,

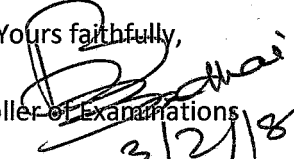
In inviting a reference to the subject cited above, I am to inform that Form Fill-up data (Roll List) of 1st Semester generated as on 31.01.2018 by DGT, New Delhi has been uploaded on Vidyarthi Portal. The ITIs will use their portion of data as a proof of eligible candidates to appear the AITT January 2018. The data are available in the file on the basis of Hall Tickets generated prior to 31.01.2018. The TTCs shall allow a trainee to appear the theory examinations subject to satisfying one of following conditions.

1. The trainee is having a valid Hall Ticket downloaded from NCVT MIS portal.
2. The trainee's name is appearing in the Roll List (Form fill-up) uploaded on the Vidyarthi portal.
3. The trainee's name is appearing on the valid Hall Ticket Eligibility Report with Generated Status **YES**.

Further, the ITIs will prepare the Descriptive Roll for their eligible trainees on the basis of form fill-up data & Hall Ticket Eligibility Report Generated Status **YES** and submit the same at the TTCs on 04.02.18 by 12 Noon positively for attendance purpose. The TTCs will make sitting arrangements on the basis of form fill-up data available on the Vidyarthi portal and Hall Ticket Eligibility Report submitted by ITIs earlier (only Generated Status YES cases).

The TTCs will maintain trainee attendance on the Descriptive Roll submitted by the tagged ITIs and prepare manual packing Slip accordingly. Other instructions will be issued on 05.01.2018.

Please visit the Council website regularly for latest updates.

Yours faithfully,

Controller of Examinations
3/2/18