

GENERAL GUIDELINES

1. The OMR Answer Books will be sent to the Nodal Centres by the SCTE&VT. TTCs are to receive required no. of OMR Answer Books from the Nodal Centres allotted to them.
2. There will be a common paper for 63 trades revised in August 2013 and revised by Mentor Council in August 2014.
3. There will be no paper in Employability Skill for Semester-III & IV.
4. 2nd Semester onwards, the examination in Engg. Drawing for all Engineering trades shall be of conventional type with 4 hours duration and maximum mark 75 (to be attempted on Drawing Sheets).
5. Trade Name & Trade Code and Trade Subject, Paper-I/II/III, Part-A/B, Semester-I/II/III/IV, Booklet Series-A/B/C/D, the maximum marks and exam. duration shall be mentioned on the top of the question paper.
6. Evaluation of the OMR based papers shall be made by the Agency selected for the purpose.

GENERAL INSTRUCTIONS TO TRADE TESTING CENTRES

1. The OMR Answer Books shall be distributed Half an hour before the examination time, so that trainees can see all the details correctly in given time.
2. There will be single colour of OMR Answer Books for all semesters.
3. There will be no Answer Sheets supplied by DGT in Theory paper, not even in yearly pattern papers.
4. The Question paper will be bi-lingual i.e. English & Hindi and in 8 regional languages.
5. General Instruction in Answer Books is bi-lingual.
6. The Centre Superintendents must ensure entry of correct on-line Attendance Vidyarthi Portal before generation of Packing Slip.
7. The Centre Superintendent of the TTC or the Principals of the ITIs must sensitize the trainees before the start of examination, about objective type papers, which carries negative marking in question paper of trades Fitter, Electrician, Electronic Mech., COPA having Booklet Series A/B/C/D.
8. Heavy fine will be imposed on Centre superintendents for uploading incorrect trainee data on Vidyarthi portal

INSTRUCTIONS TO TTC FOR AITT JULY 2017

1. Trainees without NCVT MIS generated Hall Ticket shall not be allowed to appear exam.
2. Trainees to use **Black Ball Point pen** only for **filling OMR** sheet. The **OMR Sheets** shall be distributed **half an hour before** the exam. time for trainees to go through the contents and fill all the details correctly. **In case of wrong filling, the result shall not be declared.**
3. Trainees to write only MIS allotted **14 digit** roll number, semester, trade code, trade name, booklet series etc. correctly and the Invigilators to ensure correct entries before signing on the OMR sheets.
4. Booklet Series to be mentioned **A** except **Fitter, Electrician, Electronics Mechanic (Sem-1,2,3&4) and COPA(Sem-1&2)** trades.
5. There will be 4 sets of Question Booklet Series namely **A, B, C & D** for Fitter, Electrician, Electronics Mech. and COPA trades. Trainees must mark Booklet series in OMR as **A or B or C or D** accordingly. The Q.B. should be distributed in order of A, B, C & D to 1st, 2nd, 3rd & 4th trainee of the same trade and the sitting plan should be made in such a way that no two adjacent trainees of same trade get the same Q.B. series.

INSTRUCTIONS TO TTC FOR AITT JULY 2017

6. Invigilators on duty must ensure that trainee in Fitter, Electrician, Electronics Mech. and COPA trades correctly writes question booklet series code on the OMR sheet.
7. All objective type question papers to be answered on given OMR sheet and carries negative marking. 25% of allocated mark shall be deducted for each wrong answer.
8. There will be common paper for the trainees admitted in August 2013 and Aug 2014 for corresponding trades.
9. All the trainees of **Non-Engg. Trades** in 2nd semester will write only **PART B–Employability Skill** portion. They will not fill **PART A–W/S Ca. & Sc.**
10. Trainees are allowed to use **Calculator** during exam.
11. TTCs to sensitize the Bank regarding exam. schedule and bank guidelines for collection of schedule packets and to the trainees regarding making correct entries.
12. TTCs / institutes to check **NEWS & UPDATES** daily on NCVT MIS portal for latest information/updates.
13. Trainees may visit DGT as well as SCTE&VT website for latest information and updates and contact the institute/TTC for any clarification.

QUESTION PAPERS UNDER SEMESTER PATTERN FOR AITT JULY 2017

SEMESTER – I

1. Common Theory Papers

- (i) Mechanic Diesel Engine, Mechanic Tractor, Mechanic Auto Electrician & Electronics, Mechanic Motor Cycle, Pump Operator cum Mechanic, (**5 trades**).
- (ii) Electrician, Wireman, Electroplater and Lift & Escalator Mechanic (**4 trades**).
- (iii) Electronic Mech. and Mechanic Consumer Electronics (**2 Trades**)
- (iv) Mechanic Agriculture Machinery & MMV (**2 Trades**)
- (v) Tool & Die Maker (Dies & Moulds) and Tool & Die Maker (Press Tools, Jigs & Fixtures) (**2 trades**).
- (vi) Secretarial Practice and Stenography & Secretarial Assistant (English) (**2 Non-Engg. Trades**).
- (vii) Sewing Technology and Dress making (2 Non-Engg. Trades)

QUESTION PAPERS UNDER SEMESTER PATTERN FOR AITT JULY 2017

SEMESTER – I

2. Question Paper of Trade Code 22, 30, 38, 40 & 44 will hve same paper for Syllabus of 2013-15.
3. **W/S Cal. & Sc.** and **Engg. Drawing** common for all **Engg.** trades on the basis of entry qualification 8th pass/ 10th pass for both 1 year and 2 years duration trades.

QUESTION PAPERS UNDER SEMESTER PATTERN FOR AITT JULY 2017

SEMESTER – II

W/S Cal. & Sc. And Engg. Drawing common for all **Engg.** trades on the basis of entry qualification 8th pass/ 10th pass for both 1 year and 2 years duration trades.

SEMESTER – III & IV

1. Trade Code will marked on Question Papers for concerned Trade.
2. There will be grouping of trades on the basis of revised syllabus in the 2015 for **W/S Cal. & Sc.** and **Engg. Drawing** papers. Pattern of latest syllabus to be followed for all trades including Chemical Plant Group (AOCP & LACP).

FILLING UP OF OMR SHEETS BY THE TRAINEES

ALL INDIA TRADE TEST

Under Semester System of Craftsmen Training Scheme

Answer Sheet No.

40011936

NAME OF TRAINEE (IN BLOCK LETTERS ONLY)

PRAMOD KUMAR MISHRA

EXAMINATION CENTRE NAME (IN BLOCK LETTERS ONLY)

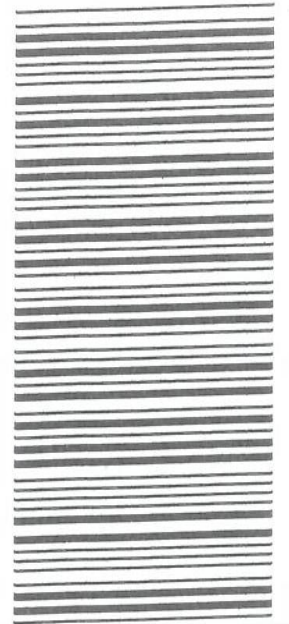
GOVT. I T I , BHUBANESWAR

TRADE NAME (IN BLOCK LETTERS ONLY)

ELECTRICIAN

DISTRICT NAME (IN BLOCK LETTERS ONLY)

KHURDA



Centre Seal

INSTRUCTIONS

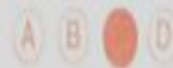
Use Black Ball Point Pen Only

- There is one correct answer for each question.
- Marks should be dark and completely fill the circle.
- Rough work must not be done on the answer sheet.
- Make the marks only in the circle space provided.
- Please do not make any stray marks on the answer sheet.

Wrong Methods



Correct Method



निर्देश

केवल काले बाल पाइंट पेन का ही प्रयोग करें

- प्रत्येक प्रश्न के लिए एक सही जवाब है।
- वृत्त पूरी तरह से काला रंगा होना चाहिए।
- कोई भी रफ कार्य उत्तर पत्रक पर न करें।
- जो गोले दिये गये हैं केवल उसी में भरे।
- उत्तर पत्रक पर कोई भी निशानी न बनाये।

गलत तरीके



सही तरीका




1. Invigilators to sensitize the trainees to adopt correct method for encircling the answer.
2. Centre Superintendents of the TTC to ensure Centre Seal has been put in the area specified for the purpose before packing the OMR sheets.

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1. Invigilators to check that trainees enter the trade code, semester, booklet series roll no., paper, session etc. correctly and darken the corresponding circles properly.

ACTIVITIES DURING EACH SITTING OF EXAMINATION

1. Invigilators / Centre Superintendent to ensure examinees entering correct OMR number in the space provided in the Attendance Sheet and correct Booklet Series.
 2. TTCs to submit on-line attendance of every sitting through the Vidyarthi Portal in time.
 3. TTCs to enter correct information in the **Master Data Sheet**.
 4. Packing of OMR Sheets – All the OMR sheets of a subject / paper are to be packed in a single packet irrespective of trades of a particular semester in each sitting.
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CONDUCT OF PRACTICAL EXAMINATION

INSTRUCTION TO PRACTICAL EXAMINERS

1. The Practical Examiners will reach the allotted ITI half an hour before the commencement of Examination.
 2. They will allow the trainees having valid NCVT MIS generated Hall Ticket.
 3. If a trainee does not have a valid NCVT/Vidyarthi portal generated Hall Ticket, the Examiner should ensure that form fill-up has been done in favour of that trainee.
 4. They will ensure assignment of the jobs to each trainee as per Question Paper received from DGT.
 5. They will ensure non-interference of the staff and management during the examination.
 6. They will continuously supervise the jobs done by the trainees.
 7. They will conduct the Viva-voce of each trainee within the stipulated time frame.
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CONDUCT OF PRACTICAL EXAMINATION

INSTRUCTION TO PRACTICAL EXAMINERS

8. They will ensure uploading of Online Attendance of the trainees in Vidyarthi Portal in their presence.
9. They will evaluate the job.
10. The Centre Supdt. will facilitate downloading of Mark Foil from Vidyarthi Portal.
11. The Roll No. of the trainees who are present in the Practical Exam will be reflected in the mark foil.
12. The Examiner will award the marks in the mark foil.
13. If there will be any genuine problem in downloading the Mark Foil, the Examiner will prepare a Manual Mark Foil in duplicate with the Roll Nos. in Ascending Order and enter the marks awarded to the trainees.
14. Then , they will submit the sealed mark foils in duplicate at the **Nodal Centre (as declared during AITT January/February 2017)** after completion of practical exam. of a particular semester.
15. They will ensure that the jobs are sealed, signed on the top by the ITI Principal & External Examiner and preserved for future reference before leaving the ITI.

CONDUCT OF PRACTICAL EXAMINATION

INSTRUCTION TO CENTRE SUPDT./PRINCIPAL

1. Centre Superintendents will take photos and 2min. video clips of each trainee along with the Practical Examiner during the practical examination. The Centre Superintendent/Principal will submit the Video in CD form at the Nodal Centre for onward transmission to Council.
2. The Principal will submit on-line attendance of the trainees in presence of the examiner. In case on-line attendance option will not be available due to technical difficulty, Principals will take attendance of the trainees manually.
3. The Attendance Sheet may be kept for future reference.
4. Council may depute any Officer for surprise checking of the jobs preserved at the concerned ITI during one year.
5. Nodal Centre Principals will co-ordinate for submission of Mark Foils at the Nodal ITI by the Examiners in time.

INSTRUCTIONS FROM DGT REGARDING PROBLEM IN PRINTING OF HALL TICKETS

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COMPOSE

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Important

Sent Mail

Drafts (358)


More

 Controller of Ex. +

URGENT: IMP: Hall ticket Issue: Exam roll list availability in Useful Reports as on 17.08.2017 Inbox x



Kritanandsingh Dy.Dir <kritanand.s@gov.in>

3:53 PM (1 hour ago) 

to nvti, adarsh.nvti, rmtiw_ald, rmtibangalore, rmtindore, glnsh.tulsulk., rti_kol, rtmim, mukesh.kaush

IMPORTANT / URGENT

Sir


we are updating the Exam Roll list in Useful reports for your reference for AITT under CTS commencing on 18.07.2017.

You are requested to download the EXAM ROLL LIST from USEFUL Reports in SPIU login and share with exam centres

In case of problem in printing of hall tickets, the exam centres may be advised to refer this list for allowing the trainee in concern exam as per list.

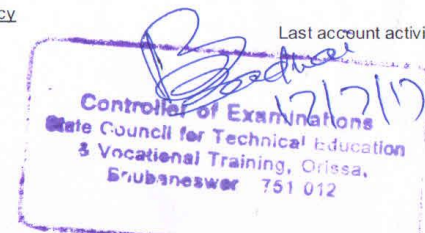


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 13.75 GB (80%) of 17 GB used
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URGENT REVISED INSTRUCTIONS

1. As per DGT Guidelines, a trainee with valid Hall Ticket is eligible to appear AITT July/August 2017.
2. But due to some technical difficulties in the NCVT MIS Portal, problem in printing of Hall Tickets is faced by some of the ITIs.
3. In that case, if a trainee has minimum 80% of attendance in each semester and fulfils other criteria of form fill-up, he/she may be allowed to appear the examination in that particular semester.
4. Further, it must be ensured that the Roll No of that particular trainee is available in the ROLL LIST furnished by DGT.
5. If the ITI/TTC allows any trainee, whose Roll No. is not available in the said Roll List, RESULT may not be published for that trainee and neither DGT nor Council will be responsible for that.
6. ROLL LIST will be uploaded on the Council Website after received from NCVT MIS Portal.